



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
ALBERT-LUDWIGS-UNIVERSITÄT FREIBURG	D FREIBUR01	<p>Klaus Düformantel, Institutional Coordinator Bismarckallee 22, 79098 Freiburg Tel.: +49 (0)761 203 4225 Fax: +49 (0)761 203 97562 klaus.dueformantel@zv.uni-freiburg.de</p> <p>Ulrich Eckelt, ERASMUS Representative Sedanstraße 6, 79098 Freiburg Tel.: +49 (0)761 203 4225 Fax: +49 (0)761 2039084 europa@zv.uni-freiburg.de</p>	<p>http://www.studium.uni-freiburg.de/studienbewerbung/austausch/erasmus_international</p>

Physikalisches Institut		Faculty Coordinator Dr. Wolfgang Kamke Hermann-Herder-Strasse 3 D-79104 Freiburg Tel. +49-761-203-5866 Fax: +49-761-203-5955 kamke@physik.uni-freiburg.de	http://www.mathphys.uni-freiburg.de/physik/ausland/index_e.html
University of Edinburgh School of Physics	UK EDINBUR 01	Erasmus Officer: Sharyn Bennett International Office University of Edinburgh 33 Buccleuch Place Edinburgh EH8 9JS UNITED KINGDOM T: +44 (0)131 650 4297 erasmus.outgoing@ed.ac.uk Physics exchange Coordinator Dr Kristel Torokoff kristel.torokoff@ed.ac.uk	http://www.ed.ac.uk/studying/visiting-exchange/erasmus

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D FREIBUR01	UK EDINBUR01	4.44	Physics	1 st	2x10 months	-----
UK EDINBUR01	D FREIBUR01	4.44	Physics	1 st	2x10 months	-----

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D FREIBUR01	UK EDINBUR01	4.44	Physics	1x5 days	Only by individual agreement
UK EDINBUR01	D FREIBUR01	4,44	Physics	1x5 days	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D FREIBUR01	4.44	German (B.Sc.)	English (M.Sc.)	B2	B2
UK EDINBUR01		English		B2 required	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Freiburg:

Students' application for an international mobility at Freiburg University is only possible by use of the online application form available on website <https://www.verwaltung.uni-freiburg.de/move/moveonline/incoming/welcome.php>
<https://www.podcasts.uni-freiburg.de/informationen-zum-studium/erasmus-in-freiburg/erasmus-in-freiburg-entscheiden-bewerben-anmelden>

Students and staff with disabilities may be welcomed at our institution. Please find further information available on website: <https://www.studium.uni-freiburg.de/service-und-beratungsstellen/studieren-mit-handicap>
or contact directly : kohoutek@verwaltung.uni-freiburg.de

Edinburgh:

Support is offered to students and staff with special needs or disabilities. See <http://www.ed.ac.uk/schools-departments/student-disability-service>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
D FREIBUR01	June 15 th	November 30 th
UK EDINBUR01	Nomination deadline: 1 April Application deadline: 1 July	Nomination deadline: 1 October Application deadline: 1 November

2. A Transcript of Records will endeavour to be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

3. This agreement shall become effective from the academic year [2014/15] and shall remain in effect until the academic year [2020/21]. The contracting institutions will review the exchange annually in order to maintain a balance in number of students exchanged. In the event of unilateral termination of the inter-institutional agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

UK EDINBUR01:

<http://www.ed.ac.uk/studying/visiting-exchange/erasmus/credits-transcripts>

D FREIBUR01:

German grading system

German universities (except for law schools) a 1 to 5 scale is used:

1,0-1,3 sehr gut (very good: an *outstanding* achievement)

1,7-2,3 gut (good: an achievement which lies *substantially above average* requirements)

2,7-3,3 befriedigend (satisfactory: an achievement which corresponds to *average* requirements)

3,7-4,0 ausreichend (sufficient: an achievement which *barely meets* the requirements)

4,3-5,0 nicht ausreichend / nicht bestanden (not sufficient / failed: an achievement which *does not meet* the requirements)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	europa@verwaltung.uni-freiburg.de	http://www.uibk.ac.at/international-relations/erasmus/incoming/passport_visa.html
UK EDINBUR01	http://www.ed.ac.uk/staff-students/students/new-students/faqs/ask-a-question	http://www.ed.ac.uk/staff-students/students/new-students/visas/need-a-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	europa@verwaltung.uni-freiburg.de	https://www.studium.uni-freiburg.de/studienbewerbung/austausch/austausch/austausch.html#3
UK EDINBUR01	http://www.ed.ac.uk/studying/visiting-exchange/contacts	http://www.ed.ac.uk/staff-students/students/new-students/health-insurance

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	Dunja Weber dunja.weber@io.uni-freiburg.de +49 (0)761 203 4373	https://www.verwaltung.uni-freiburg.de/move/moveonline/incoming/accommodation.php
UK	http://www.ed.ac.uk/scho	http://www.ed.ac.uk/schools-

EDINBUR01	ols-departments/accommodation-services/about/contacts	departments/accommodation-services/new-prospective/visiting-exchange
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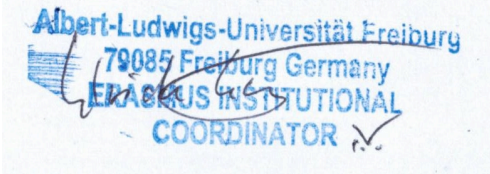

G. Liability

Each contracting party shall be independently liable for any loss, damage or injury to third parties resulting from the performance of the said contracting party's obligation by it or on its behalf under this agreement. A contracting party shall not be responsible to the other contracting party for any punitive or special damages, indirect or consequential loss or damages or similar, such as, but not limited to, loss of profit, loss of revenue or loss of contracts, unless caused by gross negligence or a wilful act.

H. Dispute Settlement

Any dispute, controversy or claim arising out of or in connection with this agreement, or the breach, termination or invalidity thereof, which cannot be resolved between programme directors or other designated representatives, will promptly be referred to the persons who is authorized to sign this agreement, or designee, who will address these matters in negotiations and come to a binding agreement between the contracting institutions.

I. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
D FREIBUR01	Ulrich Eckelt, ERASMUS Representative	29.01.14	
UK EDINBUR01	Isabell Majewsky Head of Study Abroad	01/04/2014	p.p.  Sharyn Bennett (Exchanges Officer, Erasmus)

¹ Scanned signatures are accepted