



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
ALBERT-LUDWIGS- UNIVERSITÄT FREIBURG	D FREIBUR01	Klaus Düformantel, Institutional Coordinator Bismarckallee 22, 79098 Freiburg Tel.: +49 (0)761 203 4225 Fax: +49 (0)761 203 97562 klaus.dueformantel@zv.uni-freiburg.de Ulrich Eckelt, ERASMUS Representative Sedanstraße 6, 79098 Freiburg Tel.: +49 (0)761 203 4225 Fax: +49 (0)761 2039084 europa@zv.uni-freiburg.de	http://www.studium.uni-freiburg.de/studienbewerbung/austausch/erasmus_international

Physikalisches Institut		Faculty Coordinator Dr. Wolfgang Kamke Hermann-Herder-Strasse 3 D-79104 Freiburg Tel. +49-761-203-5866 Fax: +49-761-203-5955 kamke@physik.uni-freiburg.de	http://www.mathphys.uni-freiburg.de/physik/ausland/index_e.html
Universidad Complutense de Madrid	E MADRID03	Dr. Nieves Sánchez Bilateral Agreements Oficina Erasmus Pabellón de Gobierno Isaac Peral s/n 28040 Madrid España rrinter@ucm.es Departamental Coordinator: Angel Gómez Nicola Vicedecano de Relaciones Externas y Movilidad Facultad de Ciencias Físicas Universidad Complutense de Madrid vdafis@ucm.es	http://www.ucm.es

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D FREIBUR01	E MADRID03	4.44	Physics	1 st , 2 nd	1x10 months	-----
E MADRID03	D FREIBUR01	4.44	Physics	1 st , 2 nd	1x10 months	-----

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D FREIBUR01	E MADRID03	4.44	Physics	-----	-----
E MADRID03	D FREIBUR01	4.44	Physics	-----	-----

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D FREIBUR01	4.44	German (B.Sc.)	English (M.Sc.)	B2	B2
E MADRID03		Spanish		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Freiburg:

Students' application for an international mobility at Freiburg University is only possible by use of the online application form available on website <https://www.verwaltung.uni-freiburg.de/move/moveonline/incoming/welcome.php>

https://www.podcasts.uni-freiburg.de/informationen-zum-studium/erasmus_in_freiburg/erasmus_in_freiburg_entscheiden_bewerben_anmelden

Students and staff with disabilities may be welcomed at our institution. Please find further information available on website: https://www.studium.uni-freiburg.de/service_und_beratungsstellen/studieren_mit_handicap or contact directly : kohoutek@verwaltung.uni-freiburg.de

E MADRID03:

- *The number of students you will send to E MADRID03 may by no means exceed the number of students mentioned in this agreement. More specifically, we do not accept the mechanism by which shorter periods of stay allow for the sending of more students, i.e. on an exchange of 1 student for 10 months, you may not freely send 2 students for 5 months, not even if their stay covers different semesters. Please take this into consideration when organising your students selection.*
- *Complutense University has facilities for students with a learning or physical disability. Disabled students can rely on the support service "Office for the Integration of Persons with Disabilities", which offers material, technical, and social aid. <http://www.ucm.es/discapacidad> or <https://www.ucm.es/office-for-the-integration-of-persons-with-disabilities->*

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
D FREIBUR01	June 15 th	November 30 th
E MADRID03	https://www.ucm.es/plazos-deadlines-erasmus Partner institutions should send nominations using the Moveon e-Nomination system www.moveonnet.eu/myinstitution/enomination	

2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
3. This agreement shall become effective from the academic year [2014/15] and shall remain in effect until the academic year [2020/21]. The contracting institutions will review the exchange annually in order to maintain a balance in number of students exchanged. The agreement may be terminated by either contracting party giving at least six (6) months' written notice. However, any exchange in progress will continue until completed. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E MADRID03: <http://www.ucm.es/sistema-de-evaluacion>

D FREIBUR01:

German grading system

German universities (except for law schools) a 1 to 5 scale is used:

1,0-1,3 sehr gut (very good: an *outstanding* achievement)

1,7-2,3 gut (good: an achievement which lies *substantially above average* requirements)

2,7-3,3 befriedigend (satisfactory: an achievement which corresponds to *average* requirements)

3,7-4,0 ausreichend (sufficient: an achievement which *barely meets* the requirements)

4,3-5,0 nicht ausreichend / nicht bestanden (not sufficient / failed: an achievement which *does not meet* the requirements)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	europa@verwaltung.uni-freiburg.de	http://www.uibk.ac.at/international-relations/erasmus/incoming/passport_visa.html
E MADRID03	rrinter@ucm.es	<i>Nationals of non-EU/EEA countries (so-called "third country nationals") need an entry visa or residence permit for entry into and residence in Spain. The type of permit depends on the length and purpose of the stay.</i> <i>For details please visit:</i> https://www.ucm.es/entrada-y-residencia-en-espana-como-estudiante

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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D FREIBUR01	europa@verwaltung.uni-freiburg.de	https://www.studium.uni-freiburg.de/studienbewerbung/austausch/austausch/austausch.html#3
E MADRID03	Health insurance is obliged. EU-inhabitants: European Health Insurance Card (= blue card) Non-EU: a copy of your application for health insurance in Spain	http://europa.eu/youreurope/citizens/health/index_en.htm

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	Dunja Weber dunja.weber@io.uni-freiburg.de +49 (0)761 203 4373	https://www.verwaltung.uni-freiburg.de/move/moveonline/incoming/accommodation.php
E MADRID03	alojamientoenlaucm@ucm.es Tel:+34 91 394 1897 / 2061	https://www.ucm.es/oficina-de-alojamiento-en-la-ucm



G. Liability

Each contracting party shall be independently liable for any loss, damage or injury to third parties resulting from the performance of the said contracting party's obligation by it or on its behalf under this agreement. A contracting party shall not be responsible to the other contracting party for any punitive or special damages, indirect or consequential loss or damages or similar, such as, but not limited to, loss of profit, loss of revenue or loss of contracts, unless caused by gross negligence or a wilful act.

H. Dispute Settlement

Any dispute, controversy or claim arising out of or in connection with this agreement, or the breach, termination or invalidity thereof, which cannot be resolved between programme directors or other designated representatives, will promptly be referred to the persons who is authorized to sign this agreement, or designee, who will address these matters in negotiations and come to a binding agreement between the contracting institutions.

I. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
D FREIBUR01	Ulrich Eckelt, ERASMUS Representative	29.01.14	
E MADRID03	Prof. Andrés Arias Vicerrector de Relaciones Internacionales TEL: +34 91 394 6957 FAX: +34 91 394 6956	03/02/2014	

¹ Scanned signatures are accepted