



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017-2021<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
Università degli studi di Roma "Tor Vergata"	I ROMA02	<b>Institutional Coordinator</b> <b>Dott. Gianfranco Tarquini</b> Università degli Studi di Roma "Tor Vergata" Via Orazio Raimondo, 18, 00173, Roma, Italia Tel. +390672592225, Fax: +39067236605, E-mail: <a href="mailto:erasmus@uniroma2.it">erasmus@uniroma2.it</a> <b>Dept. Coordinator:</b> Prof.ssa Anna Di Ciaccio Università degli Studi di Roma "Tor Vergata" Via della Ricerca Scientifica, 1,	<a href="http://www.uniroma2.it">www.uniroma2.it</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.





of the sending institution]	code of the receiving institution]	A02	*	[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I ROMA02	D FREIBUR01	132	Physics	1 <sup>st</sup> 2 <sup>nd</sup>	1/10	0/0
D FREIBUR01	I ROMA02	132	Physics	1 <sup>st</sup> 2 <sup>nd</sup>	1/10	0/0

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus]	Optional: Subject area	Language of instruc	Language of instruc- tion 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility	Staff Mobility for

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



code]	tion 1	for Studies		Teaching	
		[Minimum recommended level: B1]		[Minimum recommended level: B2]	
I ROMA02	132	Italian	English	B1	B2
D FREIBUR01	132	German	English (for Master Courses)	B1, B2 strongly recommended	

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

## D. Additional requirements

**I ROMA02:** Integration of mobile students: Welcome Days, tutoring, Italian Lessons, Selections are made by fixed criteria: <http://www.units.it/internationalia>

**Disabled students:** <http://www2.units.it/disabili/>

### D FREIBUR01:

1. Nomination to the departmental coordinator by E-Mail required.
2. A signed preliminary learning agreement should be sent at least four weeks prior to arriving at Freiburg, even though it will probably have to be modified at a later stage. Students' application for an international mobility at Freiburg University is only possible by use of the online application form available on website <https://www.verwaltung.uni-freiburg.de/move/moveonline/incoming/welcome.php>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I ROMA02	6th of May / 1st of July	3rd of October / 1st of December
D FREIBUR01	June 15th	November 30th

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks from nomination deadline. The University of Trieste will send its acceptance by email directly to the students.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

Any unilateral or bilateral decision to discontinue or modify the exchanges will be notified to the other party by 1 September 20XX and it will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**I ROMA02:** web page link :

[http://torvergata.llpmanager.it/incoming/docs/ITALIAN\\_UNIVERSITY\\_CREDITS\\_SYSTEM.pdf](http://torvergata.llpmanager.it/incoming/docs/ITALIAN_UNIVERSITY_CREDITS_SYSTEM.pdf)

**D FREIBUR01:** In German universities (except for law schools) a 1 to 5 scale is used:

- 1,0-1,3 sehr gut (very good: an outstanding achievement)
- 1,7-2,3 gut (good: an achievement which lies substantially above average requirements)
- 2,7-3,3 befriedigend (satisfactory: an achievement which corresponds to average requirements)
- 3,7-4,0 ausreichend (sufficient: an achievement which barely meets the requirements)
- 5,0 nicht ausreichend / nicht bestanden (not sufficient / failed: an achievement which does not meet the requirements)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA02	MAE	<a href="http://www.esteri.it/visti/">http://www.esteri.it/visti/</a>
D FREIBUR01	+49 761/203 4207  europa@zv.uni- freiburg.de	<a href="http://www.studium.uni-freiburg.de/studienbewerbung/austausch/erasmus_international">http://www.studium.uni-freiburg.de/studienbewerbung/austausch/erasmus_international</a>

### 3. Insurance

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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I ROMA02	<b>European Commission (Employment, Social Affairs &amp; Inclusion)</b>	<a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> Further assistance: <a href="mailto:erasmus@uniroma2.it">erasmus@uniroma2.it</a>
D FREIBUR01	<a href="mailto:europa@zv.uni-freiburg.de">europa@zv.uni-freiburg.de</a>	<a href="http://www.studium.uni-freiburg.de/studienbewerbung/austausch/austausch">http://www.studium.uni-freiburg.de/studienbewerbung/austausch/austausch</a>

#### 4. Housing


Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA02	CampusX Tor Vergata	<a href="http://www.campusxroma.it/campusx/">http://www.campusxroma.it/campusx/</a>
D FREIBUR01	Shula Matzenauer  <a href="mailto:erasmus-housing@io.uni-freiburg.de">erasmus-housing@io.uni-freiburg.de</a>  Tel. +49 (0)761 203-4373  Fax +49 (0)761 203-4377	<a href="https://www.verwaltung.uni-freiburg.de/move/moveonline/incoming/accommodation.php">https://www.verwaltung.uni-freiburg.de/move/moveonline/incoming/accommodation.php</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
I ROMA02	<b>Institutional Coordinator Dott. Gianfranco Tarquini</b> Università degli Studi di Roma "Tor Vergata" Via Orazio Raimondo, 18, 00173, Roma, Italia Tel. +390672592225, Fax: +39067236605, E-mail: <a href="mailto:erasmus@uniroma2.it">erasmus@uniroma2.it</a>	09/02/2017	

<sup>6</sup> Scanned signatures are accepted

D FREIBUR01	<b>Ulrich ECKELT</b> Erasmus Institutional Coordinator	02.02.2017	 Albert-Ludwigs-Universität Fre 79085 Freiburg Germany ERASMUS INSTITUTIONAL COORDINATOR
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